

Changing who owns an order

Remap Creator / Owner on the POS

ESTIMATED TIME 5 minutes

An order recorded against a generic user — a kiosk clerk, say — reports its sales and tips against that user. **Remap Creator / Owner** moves the order to the person who should have it, so POS tips and sales report correctly.

Before you start

- PowerEPOS 2025.1.23.0 or newer.
- The Liverpool interface enabled.
- A **Remap Creator / Owner** key on the POS touchscreen. If there is not one, add it first — the next section says how.
- The PIN of the user who is taking the order over.

Adding the key to the touchscreen

In the touchscreen editor, add a key of the new type **Remap Creator / Owner** to the screens that need it. This is configuration rather than something done during service, and it is done once.

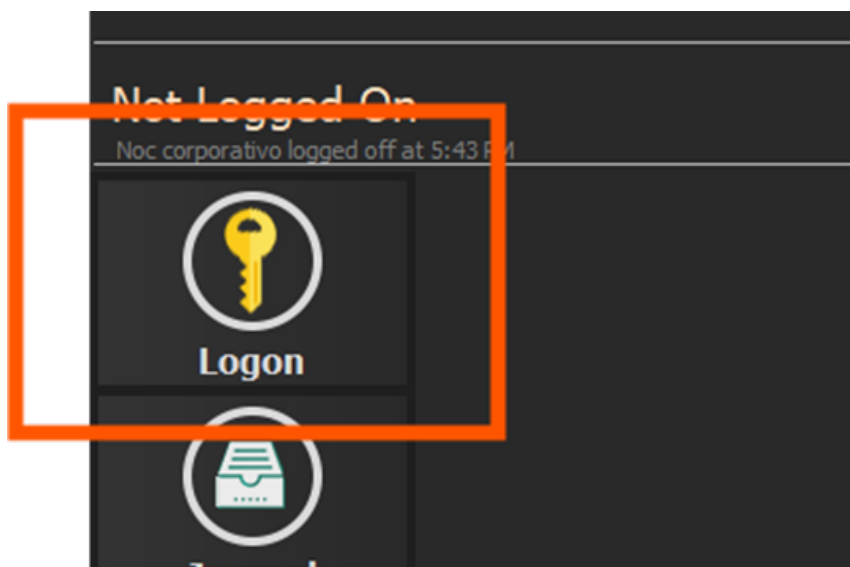
Function	
Button Text	Cambiar propietario de la orden
Key Type	Remap Creator/Owner (Liverpool MX)
Settings	
Value	
Next Page	
Restriction	[None]



Moving an order

1 Sign in as the new owner

Sign in to PowerEPOS with the PIN of the user who should own the sale.



2 Open the order

Go to the order that is being reassigned.



3 Press Change Order Owner

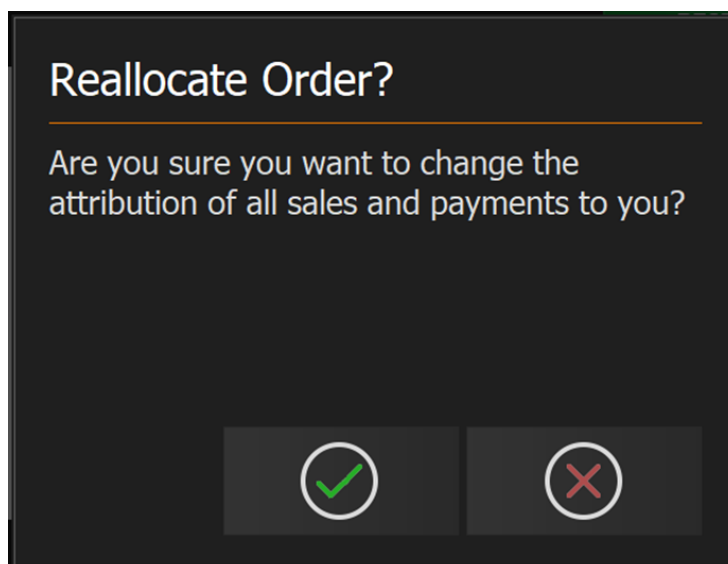
Press the **Remap Creator / Owner** key to start the reassignment.



4

Confirm

Confirm the change when the POS asks.



5

Check the order

The order review screen now shows you as the owner.

01 5:39 PM - Noc corporativo	
1 Jugo De Naranja	\$59.00
1 Jugo Fiji	\$75.00

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Need a hand? Contact Triniteq Support

NEED A HAND? CONTACT TRINITEQ SUPPORT

Phone **1300 784 276**

Email **support@triniteq.com**

Our support team is here to help.