

# Updating the customer advert screens

Advert images, from Triniteq Platform

**ESTIMATED TIME** 10 minutes

The images on the customer-facing screens are managed in Triniteq Platform. You upload an image, give it a name, optionally set the dates it runs between, and choose which terminals show it.

## Before you start

- An active PowerEPOS account.
- The image itself, on the computer you are working at.

## NOTE First time in Platform

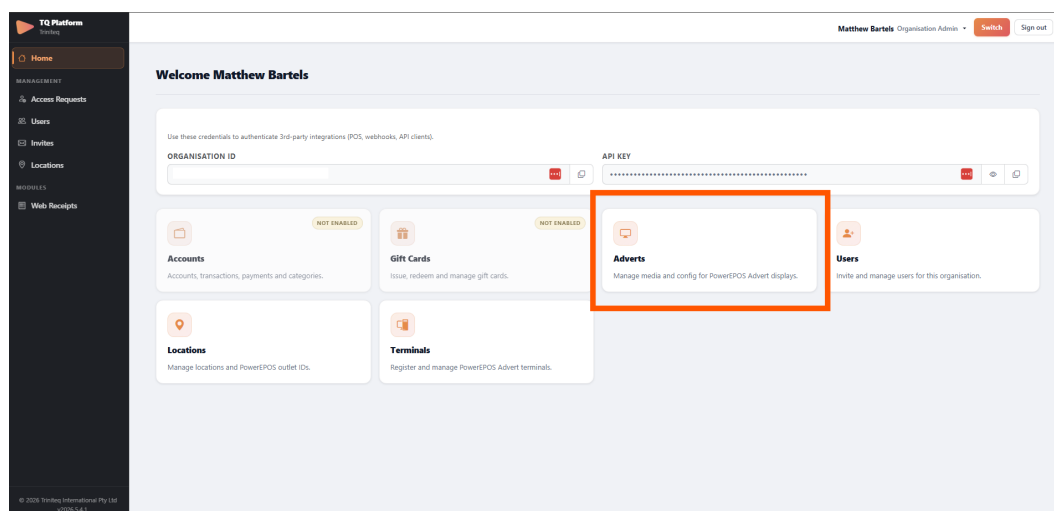
If Platform asks you to request access, complete the request and contact Triniteq support to have it approved.

## 1 Sign in to Platform

Go to [platform.triniteq.com](https://platform.triniteq.com) and sign in with your PowerEPOS account.

## 2 Open Adverts

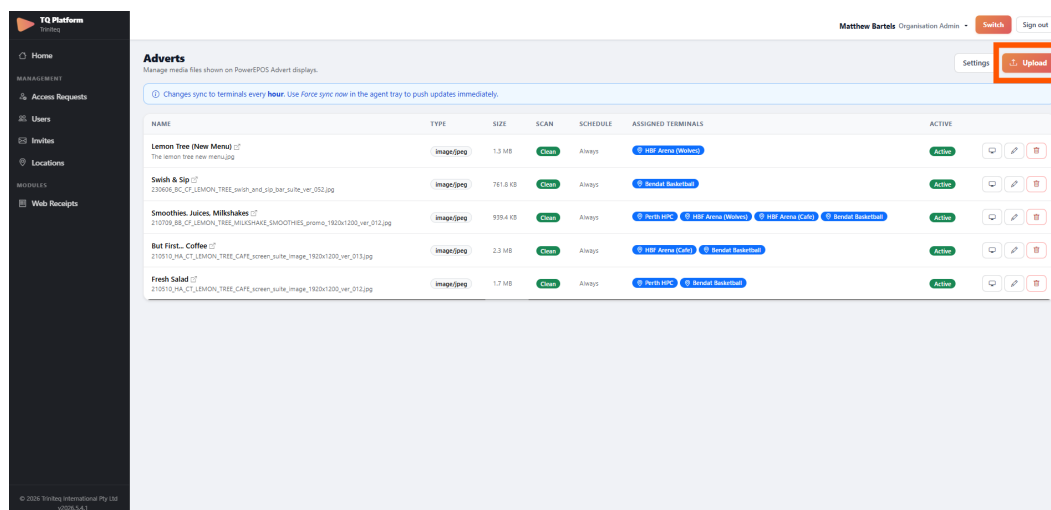
From the dashboard, choose **Adverts**.



3

## Choose the image

Click **Upload**, then **Select File**, and pick the image from your computer.



4

## Name it

Give it a display name you will recognise later, when there are a dozen of them.

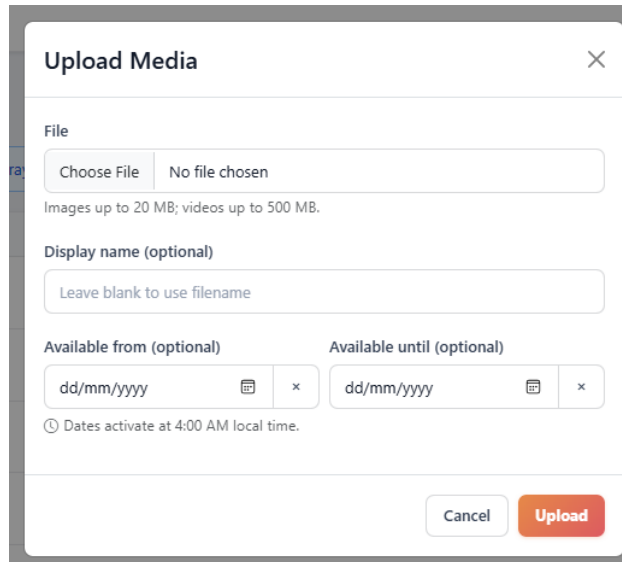
5

## Set the dates, if it runs for a while

Set a **From** date, an **Until** date, or both. Either works on its own, so an advert can start on a date and run until you take it down.

## 6 Upload it

Click **Upload**.



**Upload Media** [X]

**File**

Choose File No file chosen

Images up to 20 MB; videos up to 500 MB.

**Display name (optional)**

Leave blank to use filename

**Available from (optional)** **Available until (optional)**

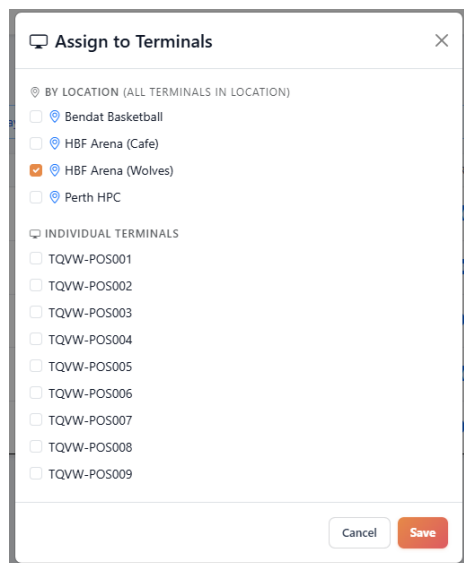
dd/mm/yyyy x dd/mm/yyyy x

🕒 Dates activate at 4:00 AM local time.

Cancel Upload

## 7 Choose where it shows

Platform then asks where the image should appear. Pick any combination of locations and individual terminals.



**Assign to Terminals** [X]

📍 BY LOCATION (ALL TERMINALS IN LOCATION)

☐ Bendat Basketball

☐ HBF Arena (Cafe)

☒ HBF Arena (Wolves)

☐ Perth HPC

📱 INDIVIDUAL TERMINALS

☐ TQVW-POS001

☐ TQVW-POS002

☐ TQVW-POS003

☐ TQVW-POS004

☐ TQVW-POS005

☐ TQVW-POS006

☐ TQVW-POS007

☐ TQVW-POS008

☐ TQVW-POS009

Cancel Save

**NOTE It appears on the next sync**

The terminals pick the image up on their next sync with the cloud, not the moment you press Upload. Scheduled dates use about 4am as the cutoff: an image becomes active or inactive at the first sync after 4am on the date you set.

**CAUTION Old adverts are deleted**

An image more than 30 days past its **From** date is removed from the system automatically. Keep your own copy of anything you may want to run again.

8

**Need a hand? Contact Triniteq Support**

NEED A HAND? CONTACT TRINITEQ SUPPORT

Phone **1300 784 276**Email **support@triniteq.com**

Our support team is here to help.